

## British Aikido Association Health and Safety Accident/incident report form

#### A Details of insured member (reporting person)

BAA M/ship No.:	Valid from:	To:		BAB Certificate No.:			
Full name:							
Address:							
		_					
Telephone – Daytime:		Evening:					
Email:	Email:						
B Accident/incident deta	B Accident/incident details						
Date of accident/incident:			Time:				
Event and location:							
Coach/referee in charge at time of	f incident:						
C Describe how the accid	dent/incident occurr	ed and	the circun	nstances			
D Details of injured party/parties (please use additional sheet if required)							
BAA M/ship No.:	Valid from:	To:		BAB Certificate No.:			
Full name:							
Date of birth (if injury):		Occupation (if injury):					
Address:	·						
Telephone – Daytime:		Evening:					
Email:							
Status (e.g. bystander, visitor, participating student):							
If you are a member of any other Association, in addition to the BAA, please quote full name:							



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E	Details of injury						
F	Details of property damage						
G	Witnesses (if available) P	lease give names, addresses and to	elenhone numbers				
1		2	3				
Н	Have any relevant risk as:	sessments been reviewed or inst	igated? YES NO				
ı	Declarations						
(a)	Insured member (as Section )	A – reporting person):					
			Date:				
Position	on in club/Association (e.g. med	ical/coach/referee/organiser):					
			(at time of the incident)				
(b)	Injured party (as Section D):						
			Date:				



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Is the injured party a current Association member?  Did the accident take place whilst participating in approved activity?  Do you confirm all the above information is correct to the best of your knowledge of any answers are stated as 'no', please explain		Yes Yes Yes	No No No
For BAA office use only Are there any Association-wide considerations Any recommended actions:		Yes	No
Date information forwarded to Bluefin Insurance:	Date:		
Please forward completed form to:-			
BAA Club Liaison Officer Paul Holding. clo@aikido-baa.org.uk			
or by post to:-			

For advice and guidance please contact:-Tel 0151 355 6605

# Bluefinsport

Paul Holding, 31 Woodland Road, Ellesmere Post, South Wirral, Cheshire, CH65 6PN